

DESIRABLE QUALIFICATIONS

Knowledge of:

- Experience in law enforcement as a criminal investigator, detective or equivalent;
- Bilingual (Spanish/English);
- College education;
- Knowledge of basic accounting procedures and business practices, advanced financial investigations and their application to law enforcement investigations;
- Computer use and application of computer crimes;
- Certified identification, fingerprint, crime scene expert;
- Certified firearms, defensive tactics instructor.

GENERAL QUALIFICATIONS

- Pass County-paid job-related background or reference check.
- Pass County-paid health screening examination including a drug screen test.
- Perform job duties in a manner assuring a safe working environment for oneself and others.
- Establish and maintain effective working relationships with the general public, co-workers, supervisors and members of diverse cultural and linguistic backgrounds regardless of race, color, national origin, ancestry, political affiliation, sex, sexual orientation, religion, marital status, age (over 40), pregnancy related condition, medical condition (cancer related), persons with a physical disability (including AIDS) or mental disability.
- Maintain confidential information according to the legal standards and/or County regulations as required.

EQUAL EMPLOYMENT OPPORTUNITY

The County of Stanislaus is an Equal Opportunity Employer. All qualified applicants are encouraged to apply for positions.

NOTES:

Make your application as complete as possible so a full and realistic appraisal may be made of your qualifications. Applicants are invited to submit a brief resume outlining paid or non-paid experience relevant to the position. **Resumes will not be accepted in lieu of a completed application.**

TESTING ACCOMODATIONS

Arrangements may be made to accommodate disabilities or religious convictions. Describe the special-test arrangements you require in Section 13 of the application form.

APPEAL RIGHTS

Examination results may be appealed by applicants presenting facts alleging irregularity, fraud or error in scoring. Appeals must be in writing and submitted to the Chief Executive Officer within seven days after the examination results are mailed.

DISCLAIMER

Stanislaus County reserves the right to revise the examination plan described in this flyer to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information, which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understandings, and such information prevails over information contained in this flyer. Questions regarding this announcement may be directed to the Stanislaus County Chief Executive Office/Personnel.

101204-015120
Stanislaus County
Chief Executive Office
P.O. Box 3404
Modesto, CA 95354

RETURN SERVICE REQUESTED

**CRIMINAL INVESTIGATOR I/II
DISTRICT ATTORNEY’S OFFICE**



Salary Range:
\$24.39-\$33.05 hourly

**A COPY OF YOUR POST
CERTIFICATE MUST BE ATTACHED
WITH YOUR APPLICATION.**

FFD: April 26, 2006

TO APPLY

Applications may be obtained and must be returned to: **STANISLAUS COUNTY PERSONNEL, 1010 10TH STREET, SUITE 2300, MODESTO, CA 95354.**

Telephone: 209-525-6341
Job Line: 209-525-4339
Web page: www.co.stanislaus.ca.us then click on “Working for the County”.

GENERAL INFORMATION

The District Attorney’s Office, Criminal Investigation Division, has a staff of one Chief Criminal Investigator, two Senior Criminal Investigators and sixteen Criminal Investigators II. The eligible list established as a result of this recruitment will be used to fill a current vacancy and any other vacancies occurring within the next year.

Persons appointed to these positions will carry full peace officer status and will work under the direction of the District Attorney. Typical duties involved will include technical investigative assignments, assisting in trial preparation, locating and obtaining statements from subjects involved in matters submitted to the District Attorney’s Office. A considerable amount of fieldwork will be involved. Investigators may be assigned “on call” duties on a rotational basis and are subject to assignments after normal hours and on weekends. Examples of case assignments may include homicide, official misconduct, white collar crime, consumer fraud, workers compensation fraud, auto insurance fraud, child abduction, failure to provide and grand jury inquiries. Some positions could involve considerable out-of-area travel.

Unless otherwise provided, this position is part of the Classified Service of the County and is assigned to the District Attorney’s Investigator’s Bargaining Unit for labor relation purposes. Incumbents are also subject to standby and call back assignments.

TYPICAL TASKS

- Travel out of state to perform investigation including child recoveries;
- Transport victims and witnesses, including children;
- Transport prisoners;
- Provide office security and safety;
- Attends autopsies on homicide victims;
- Conducts grand jury and other specialized investigations;
- Locates and serves victims and witnesses;
- Arrests suspects;
- Prepares and serves search warrants;
- Conducts follow-up investigations of all crimes in various code books;
- Assists other law enforcement agencies as requested.

MINIMUM QUALIFICATIONS

Knowledge of:

- Law enforcement procedures and criminal investigative techniques;
- Criminal Law, evidence and court procedures;
- Interview techniques and report writing skills;
- Communication skills, proper sentence construction and word usage.

ABILITY TO PERFORM ESSENTIAL JOB FUNCTIONS

These essential tasks are considered minimum standards of physical and mental performance. These tasks are distinct from published job dimensions also considered essential for this position.

A. PHYSICAL/MANIPULATIVE ABILITIES

1. Hearing: The ability to hear normal speech and other audible events, even in combination with other environmental noise. This necessarily includes hearing voices transmitted by radio and telephone, as well as hearing and distinguishing sounds associated with criminal activity (i.e., gunshots, cries for help, glass breaking, alarm bells ringing, tires squealing, etc.)
2. Seeing: The ability to read or see objects under ambient, limited or artificial lighting and at a reasonable distance with clarity to permit their recording or accurate description (i.e., persons, vehicles, license numbers, addresses, street signs, items of property, written messages, printed material, etc.)
3. Speaking: The ability to speak clearly in English and to be understood by others under normal or highly stressful circumstances, either directly or through amplified, radio or telephonic transmissions.
4. Moving, walking, standing, sitting, touching: The ability to alternatively move from one place to another, to change from seated to standing positions, to securely grasp objects as required:
 - a. Ability to operate a motor vehicle, including turning a steering wheel, operating acceleration and breaking devices, opening and closing doors, operating seat belts or other equipment including switches, radios, and the like while speaking, seeing and/or hearing at the same time.

- b. Ability to traverse irregular surfaces, including under varying climatic conditions, climbing steps, scaling walls and fences, using ladders, crawling through restricted spaces and traversing graded surfaces, either at a normal or accelerated gait and when approaching, pursuing or retreating from person, objects or locations.
- c. Ability to restrain violent or uncooperative persons, including the mobility and agility to apply appropriated restraining techniques against one or more persons under both passive and combative circumstances; to affix appropriate restraining devices upon others; to temporarily subdue others without resorting to excessive or unreasonable force.
- d. Ability to hold and/or operate furnished implements or other equipment, including pens, pencils, typewriter or computer keyboard keys under varying lighting conditions and perhaps in concert with holding or operating other items of equipment (i.e., flashlight); an ability to hold, operate and accurately control an approved firearm. An ability to use photographic, recording, video and telephone equipment and diagram scenes.
- e. Ability to move and/or carry heavy objects, including lifting, carrying or assisting other persons unable/unwilling to move themselves.
- f. Ability to grasp and operate non-furnished devices, including door latches, light switches or other mechanical devices encountered at locations where police services are required.

B. MENTAL/COGNITIVE ABILITIES

1. Ability to recall detail, including the ability to accurately recreate witnesses events, conversations or readings and to record those recreations in written and/or oral form. To prepare and/or present clear, concise and comprehensive reports both orally and in writing.
2. Ability to interpret and apply oral or written material/instructions, including the ability to listen to or read abstract or directive instructional material and to apply that data correctly to practical circumstances. To gather and analyze investigation data.

3. Ability to remain alert and coherent, including the ability to take action or to decide between alternative courses of action under routine, highly stressful, or environmentally difficult conditions; and ability to remain alert at various hours after scheduled rest or to remain alert during extended periods of an emergency or unanticipated nature. Deal effectively with law enforcement agencies and the public; and ability to work with and control sensitive and confidential information.

Each of these essential tasks must be performed individually and unassisted by other persons, since this class of employment requires an ability to work alone. However, the ability to perform these tasks shall not be limited by the assistance of enhancing devices, which are reasonably free from anticipated malfunction, loss or destruction during normal or foreseeable circumstances. Performance of some of these tasks, may, in individual situations, also be aided by the presence of items constituting reasonable accommodation of a disability (i.e., glasses or contact lenses, etc.)

Experience:

- Criminal Investigator I – Two years of experience in law enforcement or related criminal investigative work.
- Criminal Investigator II - Three years of experience in law enforcement or related criminal investigative work.

Education:

Graduation from high school or successful passage of the General Educational Development Test (GED).

Certificate:

Active basic or higher POST certificate is required and a copy must be submitted at time of application.

Driver’s License:

Applicants must possess and maintain a valid California Driver’s License and remain free from repeated preventable accidents.

Desirable qualifications listed on reverse side of this announcement.